



14th February, 2020

Dear Parents/Caregivers,

Annual school photos will be conducted in the next couple of weeks. Due to the size of our student community, we hold photos over two days. The dates and year groups required for each of these two days are listed below:

DAY 1 – Monday, 24 February

- Year 12
- Year 8
- Year 10
- SRC
- Staff

DAY 2 – Friday, 6 March

- Year 11
- Year 7
- Year 9

All students must wear full school uniform.

Students will be issued their own individualised envelopes for photo orders. Please adhere to the following instructions for photo orders;

- Each student **MUST RETURN THEIR OWN ENVELOPE TO THE PHOTOGRAPHER** on the applicable photo day, whether purchasing photos or not.
- If students wish to purchase photos, the individualised envelopes containing applicable payment must be returned to **the PHOTOGRAPHER on the day of photography.**

In addition to individual and Year group photos, there is also an opportunity for siblings to be photographed together. Envelopes for sibling photos are available from the front office.

- All sibling photos **must be paid for in these envelopes ONLY.**
- Sibling photos will be taken **during recess** on both photo days. It is the responsibility of families wishing to have sibling photos taken to coordinate which day best suits all siblings involved.

Yours sincerely

B Hugo
Principal

T Brain
School Photos Coordinator