



18<sup>th</sup> February, 2020

Dear Year 10 students and their Parents/Carers,

Careers Education is an important part of every student's education. At Port Hacking High School, Year 10 students have been involved in Careers activities since Year 8 and will continue until the end of Year 12, or until the student leaves high school.

Careers Education is particularly important in Year 10 as many important ideas and decisions are considered during this time. Throughout the year, Year 10 students will be involved in lessons, incursions and excursions.

Students are withdrawn from classes to complete the Careers Education syllabus which stands alone but also lies within the Stage 5 PDHPE syllabus.

Through subsidies from the School to Work Program, most of these events are free. However, students are required to pay \$10 towards the HSC & CAREERS EXPO excursion in Term 2. Students are also required to submit excursion permission notes to Mrs Martin for the HSC & Careers Expo and also if they participate in the Mock Interviews (optional) closer to the event.

Work Experience is available twice throughout 2020 to every Year 10 student and requires its own comprehensive paperwork which must be in place prior to the experience. Students contemplating Work Experience on a construction site must have a White Card.

**Please note:** The NSW Department of Education does not recognise on-line White Card courses. White Card courses are held at school throughout the year. The cost is \$110, which the School to Work Program will subsidise by \$25 thus costing students \$85. These courses are advertised through Daily Notices.

At times, workshops and excursions may also be offered. These are advertised through Daily Notices, student email and assembly.

Port Hacking High School has access and/or subscribes to the websites that appear on the following page. These websites are used in Careers classes/events. These sites have valuable information for students and parents/carers:



[www.porthackingcareers.com](http://www.porthackingcareers.com) Schools own Careers website  
Information for students and parents No password required unless entering 'Students Secure Area'

[www.jobjump.com.au](http://www.jobjump.com.au) password: shark  
Excellent information on UNI/TAFE/College Courses  
**NEW- Work Experience**- check it out for ideas for work experience

<https://studyworkgrow.com.au/school/port-hacking-high-school/>  
Register for free membership as a student/parent of PHHS  
Our careers newsletter is edited from this website  
Also has **Work Experience** – make sure you click **NSW** opportunities

[www.myfuture.edu.au](http://www.myfuture.edu.au) National Career Organisation for Government schools/gov funded  
no password – create account

[www.lifelauncher.nsw.gov.au](http://www.lifelauncher.nsw.gov.au) New Government Careers Website – no password required

Yours sincerely

B Hugo  
Principal

T Martin  
Careers Adviser



<b>YEAR 10</b>	<b>CAREERS EDUCATION</b>	<b>2020</b>
<b>CAREERS LESSONS</b>	Career events and careers lessons in Terms 1-4  Career exploration  Work experience  Future of Work: Employability Skills  UPDATE: resume/portfolio/job application/mock interview  What to do/say at an EXPO?  Career plans/Subject selection	
<b>FOCUS DAY</b>  <b>TUESDAY 25<sup>th</sup> February</b>  <b>WHOLE DAY,</b>  <b>IN-SCHOOL EVENT</b>  <b>WEAR SPORTS UNIFORM</b>  <b>FREE</b>	Success  Career plan/Exit strategy  Strengths  Employment Related Skills  Career Exploration/Career Planning  Making the most of your education  Guest Speakers: Adam Newman, Emma Gaston	
<b>CAREERS CONVERSATIONS</b>  <b>WEDNESDAY Period 5</b>  <b>26<sup>th</sup> February</b>  <b>SCHOOL UNIFORM FREE</b>	Speed dating style activity.  An opportunity to speak to a number of people with interesting careers and ask questions about education, training, job description and employability skills.	



<p><b>HSC &amp; CAREERS EXPO</b></p> <p><b>@ MOORE PARK</b></p> <p><b>FRIDAY 29<sup>th</sup> May</b></p> <p><b>School Uniform</b></p> <p><b>\$10</b></p>	<p>UAC</p> <p>University/TAFE/Private Colleges</p> <p>Employers</p> <p>Apprenticeships &amp; Traineeships</p> <p>Defence Force</p>
<p><b>FUTURE DAY</b></p> <p><b>MONDAY 19<sup>th</sup> August</b></p> <p><b>WHOLE DAY,</b></p> <p><b>IN SCHOOL EVENT</b></p> <p><b>FREE</b></p>	<p>Post school options</p> <p>Leaving after the ROSA? Leaving after the HSC?</p> <p>HSC - ATAR or NON ATAR</p> <p>Senior subjects – What’s available @ PHHS?</p> <p>VET subjects</p> <p>Subject selection</p>
<p><b>MOCK INTERVIEW</b></p> <p><b>OPTIONAL</b></p> <p><b>IN SCHOOL EVENT</b></p> <p><b>Appropriate dress</b></p>	<p>Would you like some extra practice?</p> <p>15-20 minute interview by outside HR &amp; Business owners</p> <p>Requires students to:</p> <ul style="list-style-type: none"> <li>• Update resume and portfolio</li> <li>• Apply for a specific job (as advertised by Careers Adviser)</li> <li>• Attend interview on specific day and at specific time</li> </ul> <p>Written feedback provided</p>
<p><b>WORK EXPERIENCE</b></p>	<p><b>Term 1:</b> 16-20 March, 2020</p> <p><b>Term 2:</b> 11-15 May, 2020</p> <p><b>Term 3:</b> 10-14 August, 2020</p> <p><b>Term 4:</b> 16-20 November, 2020 23-27 November, 2020 7-11 December, 2020</p>

